

## Job Description KS3 Maths Co-Ordinator

**Post: Key Stage 3 Maths Co-ordinator**

**Salary Range: Teachers' Pay Scale (Main or Upper) plus TLR2b**

**Responsible to: Curriculum Team Leader (Maths)**

### **Purpose of the Job**

To ensure consistently excellent teaching across Key Stage 3 in Maths in line with and supporting the school's commitment to excellent teaching and learning and challenge for all in every lesson leading to excellent progress for all learners in Maths

### **Working time and Conditions**

These will be as specified in the latest School Teachers' Pay and Conditions Document.

The post holder will continue to meet, maintain, and build upon the teacher standards for the relevant stage in their career and position on the pay spine

The post holder will commit to following all school policies and the school's ethos of excellence for all

### **Specific Accountabilities**

To ensure excellent teaching in Key Stage 3 Maths through the implementation and embedding of the mastery curriculum such that:

- All teachers in the faculty embrace and develop their Key Stage 3 practice in line with the principles of mastery Maths
- All Key Stage 3 Schemes of work and resources are of excellent quality and support the mastery approach to Maths
- All assessments, course overviews and resources support the school's commitment to challenging every learner in every lesson.
- Knowledge organisers and relevant quizzes are of high quality and embedded throughout the faculty

To ensure excellent achievement in maths at Key Stage 3 through monitoring of individual, class and group data and ensuring teaching provides challenge for all learners in every lesson

To ensure excellent programmes of assessment are in place at Key Stage 3 in line with the school's new assessment procedures for Key Stage 3

To ensure excellent homework is delivered across the faculty at Key Stage 3 and that learners engage with and commit to completing the work

To consistently deliver excellent lessons in line with all school requirements across all key stages

To adhere to and promote the school's behaviour policy across the faculty

To have excellent aspirations for all learners and deliver the aspirations programme and other form time activities to a high standards

To commit to and promote the school's ethos of 'excellence for all'

To communicate with all stakeholders in a polite, calm and effective manner across all media

To commit to the development of your own teaching practice through full engagement with the school's CPD entitlements including but not limited to:

- Lesson Study Programmes
- Coaching entitlement
- Teaching and learning Communities
- A responsibility to promote and safeguard the welfare of children in line with the school Safeguarding and Child Protection Policy

### **Other Specific Duties**

*To undertake duties as specified by the headteacher not mentioned in the above*

*To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in the job description*

*The job description is current at the date shown, but, in consultation with you may be changed by the Headteacher to meet changing regulations or circumstances. These would be commensurate with the grade and title of the post.*